



SUMMER TERM 2021

PARENT INFORMATION PACK



Heathfield
PRIMARY SCHOOL

Part of the
Prince Albert
COMMUNITY TRUST

Vision

For all to value their uniqueness,
develop resilience and be
passionate about learning
to achieve excellence.



Values

Happy
Hardworking
Courageous
Kind

HEATHFIELD PRIMARY
SCHOOL

Mission Statement

We will teach children to love and respect themselves by providing a safe, caring and happy environment where we embed our core values. A culture of kindness will be at the heart of all we do. We are united; both as a school and a community.

We will provide challenge and a range of purposeful experiences that will encourage children to take risks; building resilience in different ways. Opportunities will be provided where children can make positive decisions and develop inquisitive, healthy minds. Through our rounded curriculum, children will be successful, adaptable and confident, ready to face the challenges of an ever changing society. With hard work and courage, children will embark on a journey which will equip them to follow their dreams.

The education we provide will meet the needs of the whole child. Each child is an integral part of our Heathfield family.

Learning time is precious

#HappyHardworkingCourageousKind

Calendar dates for Summer Term 2021



Thursday 1st April – Break up for Easter break

Monday 19th April – Teacher Training Day

Tuesday 20th April – Back to school (summer 1)

Monday 3rd May – Bank holiday

Thursday 6th May – Voting day—school closed

Friday 28th May – Break up for half term

Monday 7th June – Back to school (summer 2)

Friday 16th July – Break up for summer

Procedures for dropping off and collecting children

Staggered times have changed slightly. We have looked at making start and finish times easier for parents whilst still maintaining staggered parent entry to maximise safety. The following times are for the duration of the summer term.

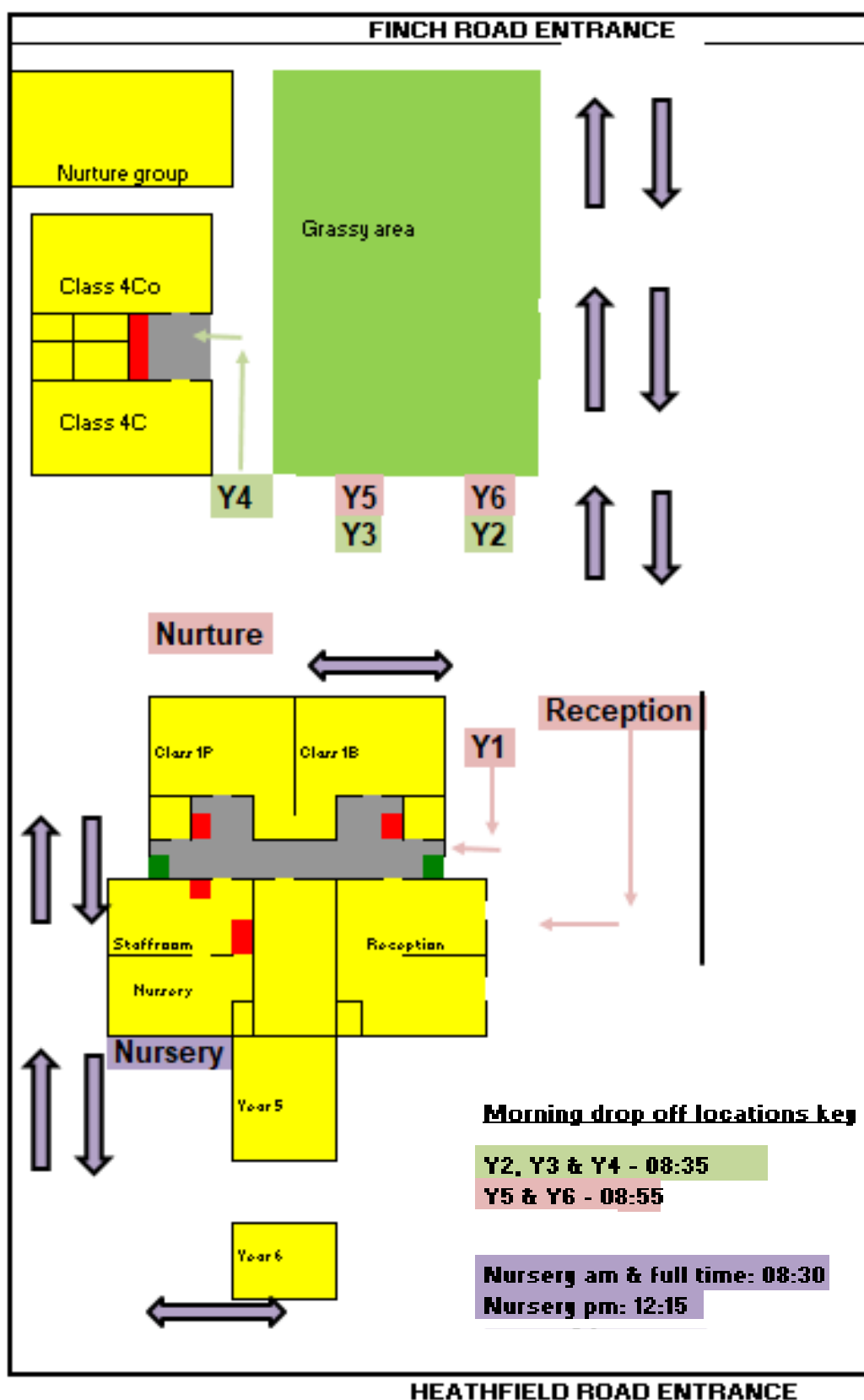
End of day provision arrangements will continue for those parents who previously organised this.

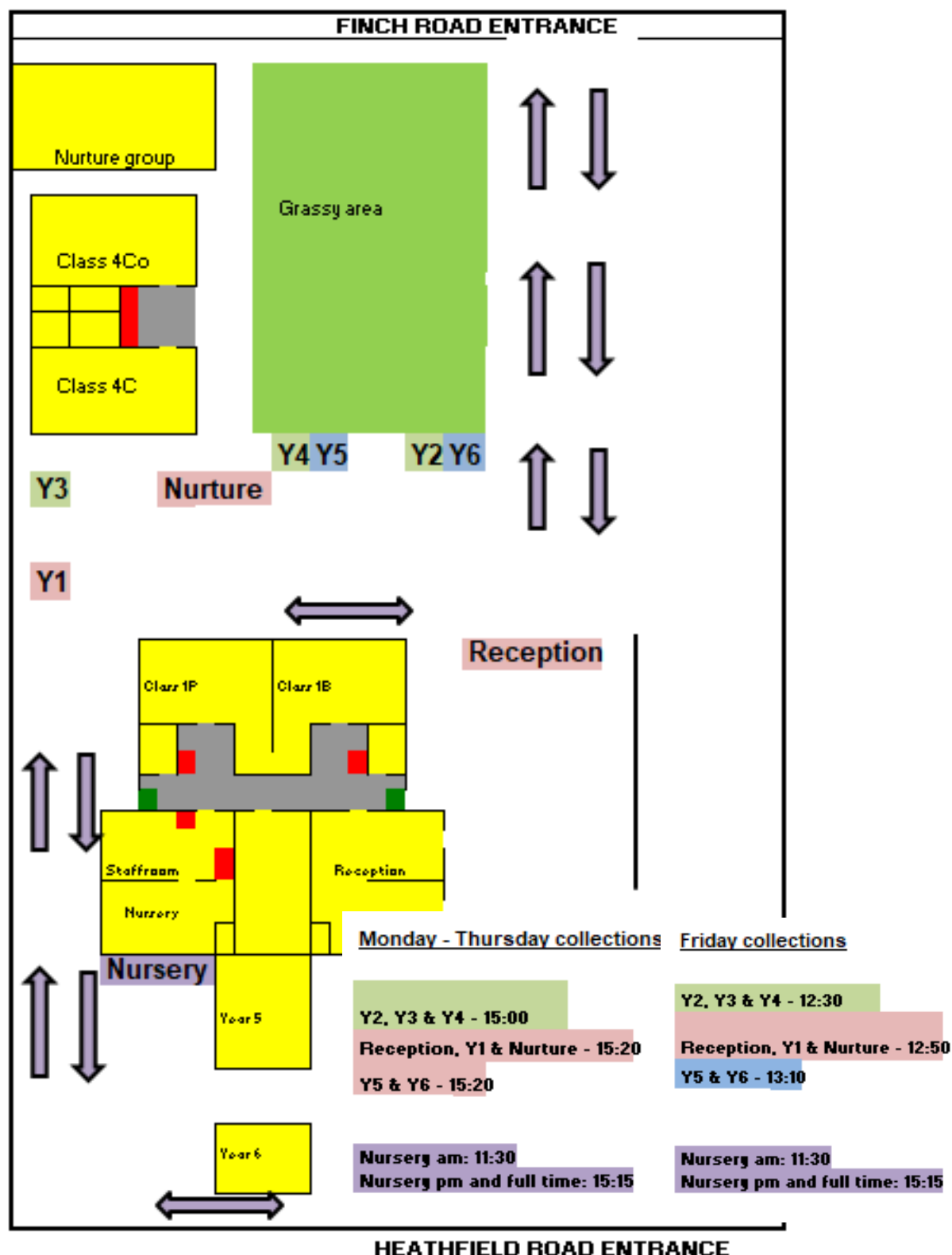
	MONDAY – FRIDAY Morning drop off:	MONDAY - THURSDAY Afternoon collection:
Y2, Y3 and Y4	08:35 (lessons begin at 8:40)	15:00
Reception, Y1, Nurture, Y5 and Y6	08:55 (lessons begin at 9:00)	15:20

FRIDAY Afternoon collection		NURSERY session times Monday - Friday	
Y2, Y3 and Y4	12:30	Mornings	08:30 – 11:30
Reception, Y1, Nurture	12:50	Afternoons	12:15-15:15
Y5 and Y6	13:10	Full time	08:30-15:15

Gate opening times		
	GATE OPENS	GATE CLOSES
MORNING	08:35	09:00
AFTERNOON	15:00	15:25

* Any children arriving at school after 09:00 will need to enter via the front gate and sign in as late on the inventory machine.





Attendance

School attendance will be mandatory again from March 8th. This means from that point, the usual rules on school attendance will apply, including:

- *parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;*
- *schools' responsibilities to record attendance and follow up absence*
- *the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct*

Clinically extremely vulnerable pupils: School will need a letter from a health professional to be able to authorise absence for shielding. Any child at home for this reason will be expected to engage in home learning.

If your child is absent due to isolating for 10 days because a member of the household has tested positive, they will also be expected to engage with home learning.

We understand that this may be a worrying time for children and parents but rest assured we are doing everything we can to make school a safe place to be. If you have any concerns or queries, please contact the school via phone or email and we will endeavour to try and answer these for you.

Social distancing and bubbles within school:

You are all familiar with the 'bubble' system now as it has been used in school since the autumn term. Classes being treated as a single 'bubble' minimises the number of individuals that pupils and staff are exposed to. Year 5 will now be a year group bubble due to target group teaching.

In their bubble, pupils will learn together in the classroom, play together outside and access lunchtime provision together too. As much as possible, the school adults in the bubble will also remain consistent.

Maintaining distinct groups or 'bubbles' that do not mix makes it quicker and easier in the event of a positive case to identify those who may need to self-isolate and also assists in keeping the number of affected people to a minimum.

Breakfast Club

Our Breakfast Club provision is open from 8:00am. Please contact the office on 0121 464 6474 or enquiry@heathfld.bham.sch.uk to put your child's name on the register. Breakfast Club will continue to ask children to sit in their bubbles to minimise contact with children from across school. To support our younger pupils, siblings from the same household are also allowed to sit together.

Friday Club

Friday Club will resume, but children will be in mixed bubbles due to staffing. The bubbles will be as follows: Reception & Y1, Y2-4, Y5&6.

Afterschool Clubs

Afterschool clubs will restart for KS2 initially. These will be run in bubbles that reflect the day to day bubbles the children are in. More information about afterschool clubs will be sent out very soon.

Break times

If your child is in KS2, please continue to send a **healthy snack** in with your child each day for their break time (for example, a piece of fruit or a healthy cereal bar) Crisps and chocolate bars should not be sent into school. All EYFS and KS1 children are provided with fruit daily and should not bring snacks into school.

Summer school uniform



Heathfield Primary sweatshirt/cardigan or royal blue jumper, sweatshirt or cardigan
White polo shirt or school shirt
Grey trousers/shorts/skirt/pinafore
Blue summer dresses can be worn in the summer term
Grey or white tights/socks
Black school shoes

PE kit

White t-shirt or polo shirt (logo preferred)
PLAIN black shorts, leggings or tracksuit bottoms
Black PE pumps/plain black or white trainers for outdoors
PLAIN black long sleeve track tops/hooded jackets on colder days

The ventilation of school is an important part of the risk assessment.
Classroom windows must be kept open, regardless of the weather conditions.

Please ensure your child wears appropriate layers on colder days.



Home learning:

In the event of self-isolation, pupils will be expected to engage with home learning. All pupils now have the relevant log-in details needed for this (MS Teams) and school have a small number of devices (iPads) available to loan to those isolating who need them. Paper packs may also be used.

In line with our remote learning plan, the content of this home learning will match that being covered in school as much as possible. Some school-based learning is resource dependent so where needed, government recommended resources, such as Oak National Academy, will be used.

Our remote learning plan can be found

here: http://www.heathfld.bham.sch.uk/images/home_learning/REMOTE_LEARNING_Plan_Parents_HF_March_2021.pdf

Pupils who are absent due to self-isolation must regularly submit their work to their teacher for feedback and to ensure understanding.

Lunchtime arrangements

School dinner children will now access a hot meal from Monday to Friday – we will not be providing packed lunches on Fridays any longer. All children from Rec – Y6 will have lunch in school on Fridays.

Water bottles

All children should bring a named water bottle into school every day. It must be taken home each day to be washed and refilled. Children must only have **water**, no squash or juice is allowed.

What can and can't come into school?

We know that the virus can be spread via touchpoints and surfaces therefore we will continue to ask you to stick to the items below:

Item:	Can this come into school?	Further detail:
Water bottle	YES	All children need a named water bottle in school each day. This will come home for washing each evening. Water only please.
Lunch box	YES	This should be taken home each day for washing/anti-bac spraying.
Coat	YES	Cloakrooms will be accessible to pupils. Hats, scarves and gloves should also be sent in on days where it is particularly cold.
Book bag	YES	School planners will be in use and any reading books returned to school are quarantined before being given to another child.
Items from home e.g. toys, football cards	NO	These should not be brought into school as they could get lost or damaged. Classrooms and workspaces must be kept clutter free to allow for regular cleaning throughout the school day.
Pencil cases and personal stationery items	NO	All pupils have their own A4 zipper wallet containing all of the items they need for learning. These will be for their use only and not shared with others. Please do not send in any stationery items from home.
PE Kits in drawstring bags/ rucksacks	NO	As during the Autumn term, pupils should come to school in their PE kit on their PE day each week to prevent the need for changing.
Books for birthday celebrations	YES	However, they must be quarantined on arrival in school.
Trainers for children participating in HIIT club	YES	These should be brought into school each day. They should not be worn until the time of the HIIT session.

WORKING TOGETHER TO MINIMISE THE RISK

Parental code of conduct March 2021

- Parents and carers are not allowed into the school building without an appointment.
- School is contactable via enquiry@heathfld.bham.sch.uk or please call the main school office on 0121 464 6474.
- To minimise the number of people on site, only one family member to drop off and pick up please.
- Please drop off and collect your child at the allocated place/time for their class and ensure you follow the instructions from staff and signage. It is imperative that you adhere to social distancing whilst on site.
- Please ensure you are prompt and on time in both dropping off and collecting your child.
- Please ensure your contact details are up to date.

PLEASE DO NOT SEND YOUR CHILD INTO SCHOOL IF THEY, OR ANYONE LIVING IN YOUR HOUSEHOLD, IS DISPLAYING ANY SYMPTOMS ASSOCIATED WITH COVID-19

- High temperature
- New and persistent cough
- Loss or change to your sense of smell or taste – this means your child cannot smell or taste anything, or things smell or taste different to normal
- Please self-isolate for 10 days and inform school of this by emailing enquiry@heathfld.bham.sch.uk or calling the office. Please be very clear in your email about whether your child has symptoms or not.
- Children who are unwell with even mild symptoms will not be able to attend school.
- **If your child needs to be tested, please communicate this with us and inform us of the results as soon as you receive them.**
- If your child becomes unwell at school, they must be collected immediately.

YOU DO NOT NEED TO PROVIDE ANY HANDWASHING PRODUCTS

- All groups will have access to anti-bacterial hand soap and water.
- All classrooms have bottles of hand sanitizer which the children will be asked to use at regular intervals throughout the day. This contains minimum 70% ethanol (in line with WHO advice).

SPEAKING TO STAFF MEMBERS

- Senior Leaders will continue to be on gate duty each morning to answer any questions you may have.

WE UNDERSTAND THAT YOU, AND YOUR CHILD, MAY BE FEELING ANXIOUS ABOUT THE RETURN TO SCHOOL.

- We will do all that we can to support them emotionally with the differences they will notice in school at this time.
- Pupil mental health and wellbeing remains a number one priority for us.
- All routines, procedures and protocols have been put into place to minimise the risk posed by COVID-19.

THANK YOU FOR YOUR SUPPORT AND CO-OPERATION.

DfE Guidance on reopening school (March 2021):

Published guidance states school must take action under two categories: 'prevention' and 'response to any infection'. These categories inform schools of how to reduce risk and how to 'create an inherently safer environment'.

Under the **PREVENTION** category, school will be enforcing the following:

- Minimising contact with individuals who are required to self-isolate by ensuring they do not attend the school.
- Ensuring we act quickly and appropriately if someone in the school community becomes unwell during the school day.
- Ensuring face coverings are worn by adults in the classroom
- Ensuring everyone in the building cleans their hands thoroughly and more frequently than usual.
- Ensuring good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.
- Maintaining enhanced cleaning, including cleaning frequently touched surfaces often, using appropriate detergents.
- Minimising contact across the site and maintaining social distancing, wherever possible.
- Keep school spaces well-ventilated.
- Engaging with twice-weekly LFD testing for adults working in school.

Under the **RESPONSE TO ANY INFECTION** category, school will:

- Promote and engage with the NHS test and trace service.
- Manage confirmed cases of Coronavirus amongst the school community, ensuring all necessary steps/actions are taken.
- Contain any outbreak by following PHE local health protection team advice.

Staff members, parents and carers will need to:

Book a test if they or their child has symptoms - the main symptoms are:

- a high temperature
- a new continuous cough
- a loss or change to your sense of smell or taste

Self-isolate immediately and not come to school if:

- They develop symptoms or they have been in close contact with someone who tests positive for coronavirus (COVID-19)
- Anyone in their household or support or childcare bubble develops symptoms of coronavirus (COVID-19)
- They are required to do so having recently travelled from certain other countries
- They have been advised to isolate by NHS test and trace or the PHE local health protection team, which is a legal obligation

Provide details of anyone they have been in close contact with, if they test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace

Key things to note:

- Drop off and collection times have changed.
- Both entrances will be open for drop off and collection (a face covering **MUST** be worn – unless you have a medical exemption).
- We are requesting that only one parent or carer pick up / drop off children.
- If you need to talk to your child's teacher, you will need to contact the office.
- Any face coverings worn by children to get to school must be removed before entering the school building and taken home by the adult who is dropping them off or stored securely in their bag. We cannot store or dispose of face coverings in school.
- Pupils will be given hand sanitiser to use as they enter the building.
- Should your child show symptoms or become unwell at school, they will need to be isolated from others. A first aid trained member of staff will wear protective clothing and attend to them while they wait for you. We ask that if we have to call you to collect your child, you come to school as quickly as possible.